

## THE CHINESE UNIVERSITY OF HONG KONG

### Senate Committee on Sub-degree, Professional and Continuing Education Programmes

#### **Briefing Notes No. 2 (2018-19)**

The Second Meeting in 2018-19 of the Senate Committee on Sub-degree, Professional and Continuing Education Programmes (Senate Committee on SPCEP) was held on 24 January 2019. Major items dealt with at that meeting were as follows:

Announcements related to the following items were made by the Chairman:

- Re-approval Policy for SPCEPs
- Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ)
- Website Update
- Hong Kong Qualifications Register (HKQR)

The revised principles and related operational logistics concerning Formal Faculty Consultation and Quality Assurance (QA) Compensations were approved.

The proforma on Annual Report on the Distribution of Merits and Distinctions and the revised Guidelines on the Awards of Distinction and Merit were approved.

The graduate certificate template of the Professional Certificate Programme in Promoting Well-being in Informal Caregivers of Dementia was approved.

The revised Quality Manual (SPCEPs) was approved.

The Proposal of Services by the Centre for Learning Enhancement And Research (CLEAR) for the Sub-degree Student Experience Questionnaire (SSEQ) in 2019 was approved.

The proposal for the formation of Sub-Committees at faculties for QA enhancement was considered and an enhanced proposal with suggestions was formulated.

The overall report on SSEQ for the School of Continuing and Professional Studies in 2018 was noted.

The revised template on Proposal of Introduction of New SPCEP was noted.

The progress of action items of Supplementary Material (SM) 12.01 Action Plan by the Task Force on QAC (Sub-degree Operations) and the QAC Action Plan were noted.

The meeting notes on the Ad hoc Meeting of the “Course and Teaching Evaluation (CTE) for Sub-degree, Professional and Continuing Education Programmes (SPCEPs)” were noted.

The meeting notes on the Ad hoc Meeting of the “VeriGuide for Sub-degree, Professional and Continuing Education Programmes (SPCEPs)” were noted.

The Review Report of the Task Force on Review of Self-financing Post-secondary Education (December 2018) was noted.

The QAC response letter to Vice-Chancellor and President on the University's Action Plan for SPCEPs was noted.

Last updated on 18 March 2019