

THE CHINESE UNIVERSITY OF HONG KONG

Senate Committee on Sub-degree, Professional and Continuing Education Programmes

Briefing Notes No. 2 (2021-22)

The Second Meeting in 2021-22 of the Senate Committee on Sub-degree, Professional and Continuing Education Programmes (Senate Committee on SPCEP) was held on 27 January 2022. Major items dealt with at that meeting were as follows:

Announcements related to the following items were made by the Chairperson:

- Procedures for Dealing with Student Complaints of Sub-degree, Professional and Continuing Education Programmes (SPCEPs)
- Hong Kong Qualifications Register (HKQR)
- Website Update

The phasing out of the following programmes was endorsed with effective dates shown:

	Details	With effect from
1	Diploma Course in Family Medicine	2022-23
2	Diploma Programme in Garden Design and Management	Immediate effect
3	Certificate Programme in Applied Japanese (I)	Immediate effect
4	Certificate Programme in Applied Japanese (II)	Immediate effect
5	Certificate Programme in Applied Japanese (III)	Immediate effect
6	Certificate Programme in Applied Japanese (IV)	Immediate effect
7	Certificate Programme in Applied Japanese (V)	Immediate effect
8	Certificate Programme in Skills of Supporting Child and Adolescent Growth	Immediate effect

The revised Quality Manual (Sub-degree, Professional and Continuing Education Programmes (SPCEPs)) was approved.

The Proposal of Services by the Centre for Learning Enhancement And Research (CLEAR) for the Sub-degree Student Experience Questionnaire (SSEQ) in 2022 was approved.

The proposal for the revised principles and specifications applicable to graduate certificates of award-bearing [*Category 2*] programmes and the guidelines and specifications for Certificate of Completion/ Certificate of Attendance of non-award-bearing [*Category 3*] programmes to take effect from 1 October 2022 was endorsed.

The programme review (PR) documentation for 11 programmes submitted by their respective programme offering units was considered.

The revised template on Proposal for Introduction of New Self-financed Sub-degree, Professional and Continuing Education Programme (SPCEP) was approved.

The policy on maximum study period and revised Pass List Submission Proforma with reference to the consolidated reports were considered.

The overall report on SSEQ for the School of Continuing and Professional Studies in 2021 was noted.

The PR panel for the Advanced Certificate Programme in Social Work with Children proposed by the Department of Social Work, Faculty of Social Science was approved.

The latest University's important announcement issued by the Emergency Response Group was noted.

Last updated on 17 March 2022